

Appendix C: Safety Boat Operation Guidance Notes

- Preparation
 - Collect keys, radio and safety kit from bridge
 - Remove cover from boat and stow safely
 - Remove lock from engine (keys stored with ignition key and kill cord on bridge)
 - Check all equipment is present (see safety boat kit list) and check that sponsons are fully inflated
 - Ensure fuel tank is full, secured and breather screw is open
 - Ensure all crew are adequately kitted and are wearing a buoyancy aid
- Launching
 - Move boat to slipway
 - Lower boat down slipway, using an adequate number of people to ensure boat does not run away
 - Consider using a line from the trailer to cleats on the pontoon to assist with lowering trailer if short staffed or slipway is unusually slick
 - Once in the water, **ensure kill cord is attached to driver** before starting engine
 - Float the boat off the trailer, remove the trailer from the water and return it to the correct boat park space
- Operation
 - Always drive at safe speed, 5 knots max in the moorings (except in an emergency) and be aware of the effect of your wake on other water users or moored boats
 - Support activities as directed by Race Officer or Senior Instructor
 - Ensure that boats in distress are attended to promptly
- Landing
 - Confirm with Race Officer or Senior Instructor before returning to pontoon/slipway
 - Ensure that enough people are present
 - Float boat back on to trailer, switch off and trim engine up
 - Use winch on trailer to bring boat to the bow roller
 - Secure boat to trailer using both winch and painter
 - Pull boat up the slipway, ensure plenty of people are present and take care due to slippery surface
- Pack Down
 - Wash Boat thoroughly, removing all mud and salt
 - Flush engine with fresh water
 - Drain both cockpit and hull chamber, **ensure bungs are replaced**
 - Top up fuel tank, using green tanks marked OSC E5 from fuel bunker, the fuel tank is to stay in the boat
 - Remove all personal items from the boat
 - Cover the boat and lock engine to strongpoint
 - Return keys, radio and safety kit to the bridge
 - Fill out safety boat logbook